

**Facilities Committee Meeting  
High School Faculty Room  
April 25, 2016 / 5:00pm  
*Minutes***

I. OPENING PROCEDURES

A. Time- *Call to Order*

B. Attendance – B. Merkle, C. Gunkle, K. Parsons, W. Lycett, J. Dimmig , L. Christman, J. Melber, J. Grice, B. Hambly, T. Bergey, S. Knoll

II. APPROVAL OF MINUTES OF March 29, 2016

III. PRESENTATIONS / REPORTS

**Hopewell Elementary Project Report** by D’huy Engineering, Inc.

- Please see attached report

IV. CURRENT BUSINESS

**Furniture Update – New Hopewell Elementary School**

- The majority of the furniture for the new school has been ordered – there is approximately \$10,000 remaining of the \$60,000 budget. The area carpets and miscellaneous items need to be ordered yet. Kurtz Bros. is planning the install the week of August 8<sup>th</sup>.

**Diesel Fuel Purchase – Lehigh County Cooperative Bid**

- Each year we participate in the cooperative bid through Lehigh County. The cost has risen slightly from last year by approximately \$400.00. We purchase diesel and regular fuel for the buses and our district owned vehicles. It is on the board agenda tonight.

**Sanitary Sewer Backup – High School Basement**

- The sewer backup occurred in the basement of the High School. The clean-up costs were approx. \$15,000.00 – we have a \$500.00 deductible. The line was blocked 16 ft. under the driveway. The last time this happened, the trap was blocked in the basement – a new line was installed to the outside.

**Hardwood Floor Damage – High School Art Room**

- In the late fall, over one of our vacations, the photo developer malfunctioned and flooded the floor. There was minimal damage at the time of discovery however after a few months, the floor is buckling and coming apart. We will look into replacing with possibly self leveling concrete. This project will be done in the summer months. Projected cost is \$6,000 – we have a \$10,000 deductible on the insurance policy so it won't be claimed.

**FEMA Reimbursement for Snow Storm – Update**

- S. Knoll attended 2 kick-off meetings. Remaining paperwork will be sent to PEMA and then submitted to FEMA. We expect to get back 75% of our storm costs - \$16,000.

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**Energy Star Rating**

- 5 buildings have achieved Energy Star Ratings – see attached certificates.

VI. VISITORS' COMMENTS

VII. ADJOURNMENT